

**COURT REPORTERS CERTIFICATION ADVISORY BOARD**  
**Meeting Agenda - REVISED**

Office of Court Administration  
Tom C. Clark Building  
205 W. 14<sup>th</sup> Street  
First Floor Conference Room  
Austin, Texas 78701  
Tuesday, February 27, 2018  
(1:30 p.m. Until Adjournment)

The Court Reporters Certification Advisory Board will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order; Roll Call and Certification of Quorum
- II. Opening Remarks
- III. Approval of Prior Meeting Minutes (10/19/2017)
- IV. Consideration of Application for Licensure in Texas by Endorsement
  - 1. Celeste Poppe (California)
  - 2. Crystal Butler (California)
  - 3. Kayla Lotstein (California)
  - 4. Nicola Gengler (California)
  - 5. Suzette Weis (Colorado)
  - 6. April Lassiter-Benson (Kansas)
  - 7. Debra Dibble (Utah)
- V. Review and Development of Uniform Format Manual
- VI. Future Meetings
- VII. Public Comments
- VIII. Adjournment

The Advisory Board may meet in closed session pursuant to Section 7 of the Public Meetings Policy to deliberate upon an agenda item.

---

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512/475-4368 or [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) five (5) working days prior to meeting so appropriate arrangements can be made.